SGS 484 Global Experience/Study Abroad/Global Internship Flowchart 3/16

Verify academic standing with **Academic Advisor**

Submit resume and schedule initial meeting with Global Studies Internship Coordinator **Ms. Grant at Gisela.grant@asu.edu**

Attend a **Study Abroad 101** Information session

Begin your research! Prepare by enrolling in **SGS 394 seminar**: Cross-Cultural Awareness

Be mindful of **application deadlines & program fees**

Brainstorm & network with Global Studies faculty and students who have completed internships (i.e. **David Bergers travel website**)

Plan your finances. Consider scholarships, fundraising, etc. **Be mindful of funding deadlines**

Update resume CV. Utilize **Career Services**

Know your learning objectives. **Write application letter** stating contributions you hope to make

Discuss all details with the **Internship Coordinator**

Complete ALL SGS 484 paperwork and obtain permission to register for credits. **SIGN Student SGS 484 Contract**

Receive course line number and register for **SGS 484 or arrange for course substitutions**

Depart for Global Experience

Begin Global Experience & **communicate regularly with the Internship Coordinator**

Complete Global Experience & evaluations

Reflect on experience, assemble e-portfolio, to include journals/blogs and reflective paper

Debrief via phone or in-person with the Internship Coordinator

Submit final e-portfolio which includes: activity log, reflective paper, evaluations, journals/blogs no later than last day of instruction at ASU

Participate in the Annual SPGS Photo Contest and Open House

Model I
Study Abroad potentially combined with practical experience such as volunteer or internship or fieldwork. Cost: program fees **include** ASU tuition

Model II
Internship with **McCain Institute**, **EUSA**, **CAPA**, or **ISA** through **Study Abroad Office/ASU**. Cost: program fees **include** ASU tuition

Model III
Independent Internship with a non-ASU affiliated organization such as the U.S. State Department. Cost: **varies**. See **Check-sheet for Independent Internship**

ASU School of Politics and Global Studies
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